



Te Ao Māramatanga
New Zealand College of Mental Health Nurses Inc

Credentialing Assessment Co-ordinator: Te Ao Māramatanga New Zealand College of Mental Health Nurses

Are you a nurse with experience in nursing portfolio assessment, who is interested in being part of the Mental Health and Addiction Primary Healthcare Credentialing team? We have a part time, flexible hours role available, to support increased credential assessment activity.

We require a nurse with a proven ability to work effectively with Māori, to work closely with the Director of Credentialing, Credentialing Administrator and Programme Reference Group. We are looking for a nurse who can remotely engage with nurses, programme co-ordinators and assessors, across Aotearoa, to manage the assessment process for credentialing, by email, phone and using our online assessment platform.

As the Credentialing Assessment Co-ordinator you will have a key role in the day to day operations of the Credentialing Programme and also contribute to ongoing review and programme development. The role is responsible for facilitating assessment quality, activity and record keeping to support primary healthcare nurses attending local programmes, to successfully credential and receive assessor feedback.

We would contract you to work up to 10 hours a week. These hours are negotiable over the course of the month as some weeks may be busier than others. You will directly report to the Director of Credentialing. The term is for 12 months and will be then reviewed.

If you are keen to throw your hat in the ring, we would love to hear from you.

Applications close **5pm Friday 17th April 2021**.

Please send a covering letter outlining why you would be the ideal candidate and your contract rate along with your CV to admin@nzcmhn.org.nz